

I. J. PREECE & SON LTD

Unit 8, Wormbridge Court Business Centre, Wormbridge, Herefordshire, HR2 9DH
Tel: (01981) 250 537 Email: mail@ijpltd.co.uk www.ijpreceandson.co.uk

Building Conservation, Restoration & General Building Contractors

EMPLOYEE DETAILS

Please complete in block capitals and return the form to head office. Please remember to keep us informed of any changes to your details when they occur. Thank you.

Title (e.g.:- Mr, Mrs, Miss, Dr, etc.): _____

Full Name (including any middle names): _____

Date of Birth: / /

National Insurance No.:

Address

Postcode: _____

Mobile No.:

Alternative Phone No.:

Email address: _____

I confirm that I am eligible to work in the UK and can provide sufficient supporting documentation

- If you hold a current UK Driving Licence please hand it into Head Office so that a copy can be retained for our records.

BANK DETAILS

Bank / Building Society: _____

Bank / Building Society Address: _____

Name / Names on Account: _____

Sort Code: _____ Account Number: _____

Please note: If a P45 is not supplied, an emergency tax code will be issued.

I have read and understood the terms and conditions, a copy of which has been given to me.

Signed: _____ Date: _____

Print Name: _____

Office Use Only:

Start Date: _____ Finish Date: _____

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-----NEXT OF KIN / EMERGENCY CONTACT-----

Employee Name (please print in block capitals): _____

First Contact:

Title (e.g.:- Mr, Mrs, Miss, Dr, etc.): _____

Contact Name: _____ Relationship: _____

Address

Line 1: _____

Line 2: _____

Line 3: _____

Town/City: _____

County: _____

Postcode: _____

Mobile No.:

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Home Phone No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Work Phone No.:

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Second Contact:

Title (e.g.:- Mr, Mrs, Miss, Dr, etc.): _____

Contact Name: _____ Relationship: _____

Address

Line 1: _____

Line 2: _____

Line 3: _____

Town/City: _____

County: _____

Postcode: _____

Mobile No.:

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Home Phone No.:

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Work Phone No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Signed: _____

Date: _____

Print Name: _____